



Advisory Council Member Responsibilities:

1. Attend Advisory Council meetings held 6 times a year and be available for phone and/or email consultation. Your presence is valued and your active participation is a critical component of the committee deliberations. Therefore, after two unexcused absences (per fiscal year), it is assumed that you do not want to serve. Whenever you feel that you are no longer able to meet your obligations as an Advisory Council member, please offer your resignation so we can pursue a timely replacement.
2. Serve on a minimum of one committee. The work of the Advisory Council is most often accomplished through its committees, and your expertise will help move the Advisory Council's agenda forward.
3. In order to be an effective Advisory Council member, please read and be familiar with material sent to you in advance of Advisory Council and committee meetings.
4. Accept the by-laws and operating principles and understand that each member is morally responsible for the health and well-being of this organization.
5. Actively promote the PV NfL and encourage and support its staff.

Pleasant Valley Neighborhood for Learning Responsibilities:

1. You can anticipate a judicious and respectful use of your time. The asset of time is one of the most critical resources busy people such as you have. We commit to our best use of your time in a manner that will return value to your personal contribution. If we fail in our attempt, please let me know.
2. You will be provided important information, including meeting agendas, minutes, financial reports, committee updates, and reports requiring action in a timely manner before each meeting. We will also keep you informed about any critical events/concerns that may arise between meetings. Please let me know if the format of reports does not facilitate your participation in the Advisory Council's work. Are they too long, too terse, or too confusing? Can you ask the important questions that need to be asked from the information provided?
3. You will be provided with an orientation of the PV NfL including how programming supports its mission statement and goals.